



## THE OKE-OGUN POLYTECHNIC, SAKI (TOPS)

### CHECKLIST FOR FRESH STUDENTS

Session \_\_\_\_\_

1. Name: \_\_\_\_\_
2. Application Form No: \_\_\_\_\_
3. Department: \_\_\_\_\_
4. Faculty: \_\_\_\_\_

<b>Tick as appropriate</b>	<b>Yes</b>	<b>No</b>
5. Acceptance Fee Receipt	<input type="checkbox"/>	<input type="checkbox"/>
7. Passport Photograph	<input type="checkbox"/>	<input type="checkbox"/>
8. SSCE (WAEC/NECO) Result	<input type="checkbox"/>	<input type="checkbox"/>
9. JAMB Printout of Result	<input type="checkbox"/>	<input type="checkbox"/>
10. Birth Certificate/ Declaration of Age	<input type="checkbox"/>	<input type="checkbox"/>
11. Parents Indemnity Form	<input type="checkbox"/>	<input type="checkbox"/>
12. Clergy Reference Letter (Letter Headed)	<input type="checkbox"/>	<input type="checkbox"/>
13. Civil Servant Reference Letter	<input type="checkbox"/>	<input type="checkbox"/>
16. Completion of Undertaking Forms	<input type="checkbox"/>	<input type="checkbox"/>

#### **ADMISSIONS**

I hereby certify that the above-named student is duly registered for admission into The Oke-Ogun Polytechnic, Saki (TOPS).

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ADMISSIONS OFFICER (Name, Signature & Date)